

22nd May 2020

Dear Parent/Carer,

School has been asked to prepare for the possibility that it may reopen from Monday 1st June for more pupils.

We currently have children of key workers attending daily and we await a government announcement as to whether their key tests have been met and the infection rate has dropped. If the government announce that it is safe to open schools further for more groups, these are the steps and measures that we will take to keep your children and the staff as safe as we possibly can.

I want to be as open as possible with you as to what life back in school will be like whilst making sure everyone attending the school site is aware and sticks to the rules of social distancing.

Children will be in a classroom where all small toys, books and soft furnishings have been removed. Our school is going to feel very different. However, we will continue to show children our care. Our school is going to look very different but we will strive to make sure the children feel as safe and cared for as they usually do. Our major concern is the health, safety and well-being of our school community.

SCHOOL WILL CONTINUE TO BE OPEN EVERY WEEKDAY FROM JUNE 1ST FOR CHILDREN OF KEYWORKERS.

THE SCHOOL WILL BE CLOSED EVERY FRIDAY. ONLY KEY WORKER CHILDREN WILL BE ABLE TO ATTEND. This is to allow the caretaker and cleaners the opportunity to deep clean the school.

- Children will be in a group (bubble) of no more than 12.
- Children will be with two or three adults in a group and not necessarily with the same groups of children or teacher they were with before lock down.
- The children may not be in a group with their own class teacher.
- Children must wear clean clothes every day.
- The children will not be able to bring in anything from home except a coat, disposable packed lunch and a water bottle. No reading books or diaries, no pencil cases or any other item.
- If children fall over or have a toileting accident the children will be encouraged to change themselves and clean their scrape or cut. We have sourced PPE (following the Covid 19 guidance for educational settings) which is for use only for staff protection such as child vomit not for trips, falls or scrapes. If this isn't possible, parents will be contacted.
- The children **MUST NOT** bring bags in school.

Throughout the day and on entry to school, the children will be supervised with thorough handwashing.

Children with symptoms **MUST NOT** be brought into school. Any children displaying symptoms will be supervised in a separate room and collected by a parent urgently. The government have advised the children with symptoms will be tested.

Drop off and pick up:

- Children will arrive to school in a morning and be picked up in the afternoon at specified times. Each year group will have a set time. This is to minimise the numbers of people at the gates at any one time.
- Only one parent/carer is allowed to drop off their child, this will be at an allocated time.
- Drop your child off at the drop off point (gate) and wait until the class teacher opens the door.
- At the end of the day, collection times have been allocated.
- Parents are not allowed to enter the school site or building or have the daily contact or conversations they need or are used to having with staff, including with Mrs Thompson. Contact will continue to be by email or telephone. If there is a message that needs to be passed to your child's key member of staff, please email or phone the school office.

This will continue to be our procedure for arriving and leaving school regardless of weather conditions.

Break times and lunch times:

- The children will eat their lunch in the classrooms.
- Lunch times and break times will be staggered so that groups of children do not mix with any other groups.
- Children bringing home packed lunch will need to ensure that any packaging is entirely disposable - No lunchboxes within school at all.
- Outside play equipment like the climbing frame will not be able to be used as it is recommended these are cleaned afterwards and we haven't the facility to clean it so often at this stage.
- Children will have an allocated play space at playtime and lunchtime which will only be with the children that are in their group. They must remain in this space during any outside play and follow the social distancing guidelines.

School dinners will be cooked each day for those children that want them. Please pay for your lunch in the usual way.

In the classroom:

- The children will remain in their classroom for the whole day. They will not be allowed to see or mix with children from other groups at all.
- Only one boy and one girl will be allowed to use the toilet at any one time.
- The children will sit at desks, where they will be at 2m apart, all facing the same direction. This includes the reception children.
- All unnecessary furniture, equipment and soft furnishing have been removed
- The children will work at their tables. They will not sit on the carpet.
- The children will be provided with the equipment they need, and it will only be used and touched by them. These will be cleaned at the end of the day by the teacher/teaching assistant.

- They will have some lessons that will involve a lot of independent learning as the teacher will not be able to sit next to them to give them targeted support. The teacher needs to keep social distancing when teaching.

There will be no breakfast clubs or after school clubs.

All these precautions have been put in place to help prevent the spread of the virus and to ensure that we take as much care as possible in keeping us all safe and well within the school environment. More details will be sent out as soon as possible regarding the times your children will need to arrive and be picked up from school and where from. I hope this has given you more information regarding how the school will operate during these difficult and testing times.

We know that some families will not be sending children as they feel that it is too early. We will continue to put weekly work on our school website for you to access.

The Plan (so far):

This is yet to be reviewed in accordance with government guidance.

Week 1 (1st June)- Reception and Year 1 pupils may attend on Wednesday and Thursday

Week 2 (8th June) - 3 and 4 year olds from Nursery may attend Monday to Thursday

Following this, we will review the safe working environment and invite Year 6 children into school for Monday to Thursday.

There will be further details on this to follow. We will keep you up to date with the plans.

Please do not hesitate to email school with your questions or concerns.

Mrs Clements

Mr Teasdale

Head Teacher

Chair of Governors